

# Instructions for providing copy and image for posters for Post-Up Stands

## ACCEPTABLE FILE FORMATS

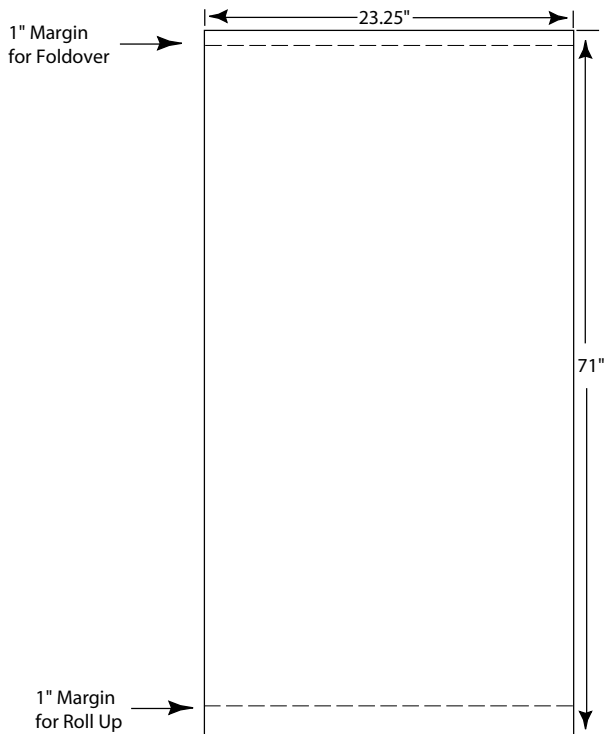
.jpg  
.pdf  
.tiff  
.ai  
.psd  
.eps

- \* Please note:
- Files must be CMYK
  - All files must be PC compatible
  - .ai files must have text "outlined"
  - .psd files please "rasterize" all text layers

\*All files should be "high resolution". Files should have a minimum resolution of 150dpi when at FULL size.

## TRANSMITTING FILES

- ONLINE:
- <http://dropbox.yousendit.com/postup>
  - recipient email address: [sales@postupstand.com](mailto:sales@postupstand.com)



## POSTER SIZE AND MARGINS

Design poster at 23.25"x71" (document size). Use the 1" margins as a reference **ONLY** when designing. Do not place any text/logos outside of these margins, in case poster should wrap into stand.

**\* Have background color or image run the full 71" length of file. DO NOT leave white space inside margins- it may show when poster is upright in stand.**

## POST-UP STAND

Phone: 216-332-0530 / 800-935-3534

Fax: 216-332-0531

Email: [sales@postupstand.com](mailto:sales@postupstand.com)

[www.postupstand.com](http://www.postupstand.com)